



E- Newsletter Advertising Insertion Order

Home Builders Association of Billings weekly E-News is sent to all members each Monday. Advertising is limited to current HBA Billings members. Advertising acceptance/ placement will be determined by the HBA staff. If the ad cannot be placed as agreed, the member will be contacted ASAP.

In order to keep our prices affordable, ad production services are not included in the advertising rates. Additional fees will apply in the event HBA must produce your ad. If submitting print ready ads, only digital files will be accepted. Submitted files must be either a PDF or JPEG. Advertising agreement and ad image must be submitted to the Home Builders Association of Billings office by the 15th of the month prior to the first month of publication to guarantee the insertion of your ad in the desired release dates.

DATE: _____

MEMBER NAME: _____

COMPANY NAME: _____

MAILING ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: _____

Please indicate below the desired date(s):

- 1 month = \$50.00
- 2 months = \$80.00
- 3 months = \$100.00
- 4 months = \$150.00
- 5 months = \$200.00
- 6 months = \$225.00

Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec

New Ad **Same Ad:** Continue to use from the previous month's newsletter

I understand that the Home Builders Association of Billings reserves the right to deny, remove, or cancel ad contracts and/or publication of any advertising at any time, and will not knowingly accept any advertising that is in violation of the law.

MEMBER SIGNATURE: _____ DATE: _____

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For HBA office use only:

Ad Start Date (Month/Year): _____

Ad End Date (Month/Year): _____

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